Event planning worksheet for calculating number of posterboards, bases, and poles.

Legend
- 1 pole and 1 base
- 1 poster board
- 1 pole and 1 base

Number of poster boards: __________  Event date: ________________
Number of poles-bases: __________  Event name: ________________

Date prepared: __________  Event location: ________________

Example
See page 2
For empty worksheet

15 boards
20 poles-bases
Event planning worksheet for calculating number of posterboards, bases, and poles.

Legend
- 1 pole and 1 base
- 1 poster board
- 1 pole and 1 base

Number of poster boards: ___________  Number of poles-bases: ___________

Event date: ______________________  Event name: ______________________

Date prepared: ___________  Event location: ______________________